

# For In Season Changes To Add, Transfer In, Voluntarily Quit or Transfer-OUT players

Go to Buckeyepremier.com

Click on REGISTRATION then Online Registration

Click on Team Login and enter your TEAM # and PASSWORD



Click on Make Player Changes

TO ADD OR TRANSFER-IN

Click Add or Transfer-In

Enter Player demographics (please verify date of birth on birth record)

Click ADD at the bottom of the page

ADD or TRANSFER IN other players at this time & Click View/Print Player forms to print the membership form

To Voluntarily Quit or Transfer OUT a player, go to their name and click on appropriate option

Click RETURN TO MAIN TEAM when completed

Click PRINT ROSTER CHANGES

Click OK on pop-up

Click PRINT CARDS

When printing is COMPLETED

**CLICK COMPLETE TEAM REVISIONS TO CLOSE OUT THAT ROSTER REVISION**

## **IMPORTANT TO NOTE:**

**\*\*For Transfer Outs** – you MUST turn in the COMPLETED OSYSA interteam transfer form, with coach & player signature and TURN IN THE PLAYER PASS!\*\*

**\*\*For Voluntary Quits** – you MUST turn in a COMPLETED OSYSA voluntary quit form signed by coach, player & parent & TURN IN THE PLAYER PASS!\*\*

**\*\*For Transfer-Ins** - you must bring in a copy of the APPROVED (by appropriate league office) Transfer OUT form and a NEW USYSA Membership form signed in all three signature boxes by the parent.

## **What is a Transfer-In versus an Add?**

A transfer-in is any player that is currently carded to a US Youth team going to another US Youth team. An Add would be a new player that is currently NOT rostered to any US Youth team. (Within the same seasonal year.)